

Applications for this position can be downloaded from the link supplied.
Applications must be filled out and returned to CSBWUD's main office at
1010 Hinton Drive
Bethpage Tennessee 37022
by the end of business hours on 2-04-2026.
Business hour are 7:00am to 3:30pm

A resume may be included with the application with additional
information if needed.

Review the following job description and requirements on the following
pages.

CSBWUD is currently taking applications for a Water Distribution Technician. Please review the list of responsibilities and qualifications we are seeking for this position.

Purpose Of Position

The purpose of this position is to perform skilled work in the installation, construction, repair, and maintenance of water distribution lines and appurtenances.

Duties and Responsibilities

1. Installs water distribution main and service lines.
2. Makes service connections to the water distribution system and installs water meters.
3. Makes repairs to water distribution lines and related infrastructure.
4. Replaces water distribution system lines and related infrastructure.
5. Responds to emergencies involving the water distribution system..
6. Performs a wide range of water meter maintenance and replacement duties.
7. Flushes fire hydrants and flushing hydrants. Maintains data as required.
8. Reads and interprets distribution maps and records.
9. Performs locating of the water distribution system.
10. Prepares records, completes service orders, and makes detailed reports.
11. Ensures safe work methods are followed and appropriate safety equipment and precautions are utilized.
12. Is required to be on-call and may be required to work overtime; and be able to respond to emergencies within a reasonable time.
13. Regular and predictable attendance.
14. Ability to work in a cooperative manner with others.
19. Performs other duties as assigned.

Education and Experience Required

This position requires a minimum of a high school education or equivalent must have a valid driver's license. Basic knowledge of pipe repair, mowing, digging, manual labor must be willing to work outside in all weather conditions. Must have a basic knowledge on how to use hand tools

KNOWLEDGE, SKILLS AND ABILITIES:

- General knowledge of the tools, materials and equipment used in the installation, replacement, maintenance and repair of utility lines.
- General knowledge of a variety of maintenance and manual tasks involved in the installation, maintenance, repair and replacement of utility lines and appurtenances.
- General knowledge in the use of common hand and power tools.
- Some knowledge of the safe use and operation and preventive maintenance of common automotive and mechanical equipment.
- Ability to perform manual and semiskilled labor for extended periods, often under unfavorable weather conditions.
- Ability to prepare and maintain accurate and concise records and reports.
- Ability to understand and effectively carry out verbal and written instructions.
- Ability to communicate effectively with other members of the staff, supervisor, and the public.
- Ability to communicate in both written and verbal form.
- Ability to define problems and deal with a variety of situations.
- Ability to think quickly, maintain self-control, and adapt to stressful situations.

Preferred But Not Required

Distribution Grade 2 License, Experience with operating heavy equipment, CDL.

WORK ENVIRONMENT:

The employee is subject to inside and outside environmental conditions including, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, dust/dirt, grease/oils, fumes, airborne particles, moving parts of machinery and extreme weather conditions both hot and cold, including wetness and humidity. Work is generally outdoors.

Hourly Pay/Benefits

- Starting Pay \$19.00 an Hour after 90-day probation period pay may go to \$20.00 an Hour there will also be an evaluation given at the end of the probationary period. (starting pay can change based on experience)
- Employee will be eligible for Health coverage and TCRS after the 90-day probation period.

APPLICATION FOR EMPLOYMENT

Today's Date _____

It is our policy to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status. No question on this application is intended to secure information to be used for such discriminator.

Name: Last _____ First _____ Middle _____

Street Address _____

City _____ State _____ Zip _____

Telephone (_____) _____ Social Security # _____

Position applied for _____

How did you hear of this opening _____

When can you start _____ Desired Wage \$ _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? ☐ Yes ☐ No

Are you looking for full time employment? ☐ Yes ☐ No

If no, what hours are you available? _____

Are you willing to work weekends? ☐ Yes ☐ No

Are you willing to work on call? ☐ Yes ☐ No

Do you have a valid Driver's license? ☐ Yes ☐ No

Do you have any special licensing, as a CDL? ☐ Yes ☐ No ☐ other, explain

Have you ever been convicted of a felony? ☐ Yes ☐ No

If yes, please fully describe the circumstances:

Education: School Name and Location, Year, Major Degree

High School _____

College _____

College _____

Other _____

In addition to your work history, are there are other skills, qualifications, or experience we should consider:

Employment History: (Start with most recent employer.)

* Company name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____ May we contact? ☐ Yes ☐ No

Responsibilities _____

Reason for leaving _____

* Company name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____ May we contact? ☐ Yes ☐ No

Responsibilities _____

Reason for leaving _____

* Company name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____ May we contact? [] Yes [] No

Responsibilities _____

Reason for leaving _____

Attach additional information if necessary.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. I voluntarily give this institution the right to make a thorough investigation of my prior educational and employment history. I agree to cooperate in such investigation and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I consent to take physical examination and such future physical examinations as may be required by this institution at such times and places as the institution shall designate. I understand that an offer of employment may be contingent on passing the physician examination which relates to the essentials duties I would be required to perform.

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis. I understand that no supervisor, manager, or executive of this company, other than the president has the authority to alter the foregoing.

If employed, I will be required to complete an Employment Verification Form (I-9) and within three days, show satisfactory evidence of identity and eligibility for employment.

Signature _____ Date _____